

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Jon Grega- DataServ Website Update Presentation

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

**19-186** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**19-187** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting-- August 26, 2019**

**Special Meeting -- September 9, 2019**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. PERMANENT APPROPRIATIONS**

**19-188**

Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for FY 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**D. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**19-189**

Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**19-190**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Zack Fries**, resigning as BMS Wrestling Coach effective for the 2019-20 school year.
- b. **Dale Gainer**, resigning as BHS Wrestling Coach effective for the 2019-20 school year.
- c. **Seth Houston**, resigning as Head Varsity Wrestling Coach effective for the 2019-20 school year.
- d. **Stacy Knight**, resigning as BMS/BHS 2.5 hr. Server to accept another position in the district, effective August 27, 2019.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

- e. **Phillip Rawlings**, resigning as BMS 8<sup>th</sup> Grade Girls Basketball Coach, effective September 18, 2019 to accept another position in the district.
- f. **Daniel Rosso**, BIS teacher, requesting a split paternity leave for the periods of January 23-31, 2020 and March 23<sup>rd</sup>-May 15, 2020.
- g. **Andrew Smith**, resigning as BHS Varsity Assistant Wrestling Coach, to accept another position in the district, effective September 19, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED HOURS PER DAY ADJUSTMENT**

**19-191**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel a contract adjustment at the appropriate salary schedule rate as per the Master Agreement. retroactive to beginning of the 2019-20 school year.

- a. **Lisa Sheehan**, BMS teacher *from .5 to .6 (of a 7 hr. 15minute day)* retroactive to the beginning of the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CLASSIFIED HOURS PER DAY ADJUSTMENT**

**19-192**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the hours per day changes for the following classified personnel at the appropriate salary schedule rate as per the Master Agreement.

- a. **Barb Amantea**, BMS Server, **FROM** 2.5/hrs. day **TO** 2.75 hrs./day.
- b. **Christian Behrendt**, BMS Server, **FROM** 2.5/hrs. day **TO** 2.75 hrs./day.
- c. **Kelly Flaherty**, BMS Server, **FROM** 3.5/hrs. day **TO** 3.75 hrs./day.
- d. **Jessica Jackson**, BMS Server, **FROM** 2.5/hrs. day **TO** 2.75 hrs./day.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED SALARY ADJUSTMENT**

**19-193**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following certified

# RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

personnel as per the Master Agreement retro-active to the first work day of the 2019-20 school year.

		<u>FROM</u>	<u>TO</u>
a.	Scott Davey	BA	BA+12
b.	Paul Ferguson	BA	BA+12
c.	Patricia Hicks	BA+12	BA+24
d.	Steven Iwanek	M+12	M+24
e.	David Lottig	M+12	M+24
f.	Anne Rosso	M+12	M+24
g.	Brenda Svec	M	M+12
h.	Pamela Vasquez	BA	BA+12

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

## DECAF PROPOSALS

19-194

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %	TERM
Tandi Fritz	Healthy Living	4	All Year
Chris Glynn	F.L.O.A.T.	2.5	All Year
Maggie Hartman	Sociedad Hispania	4	All Year
Mary Pokrywka	Asst. Drama Director	4	All Year
Pamela Vasquez	Société Honora ire de François	2.5	All Year
Jessica Schremp	BMS Spelling Bee	2.5	1 <sup>st</sup> Semester
Jessica Schremp	BMS Academic Challenge	2	All Year
Mary Cogdell	BIS Morning Announcements	4	All Year
Jason Kinser	BIS PBIS	2	All Year
Mitch Rion	BIS PBIS	2	All Year
Dan Rosso	BIS Game Club	2	1 <sup>st</sup> Semester
Alexis Buffington	BIS After School Tutor Club	1.5	1 <sup>st</sup> Semester
Kim Pajor	BIS After School Tutor Club	1.5	1 <sup>st</sup> Semester
Kim Basinski	BMS Bonus Period	2	1 <sup>st</sup> Semester
Kellie Palmer	BMS Bonus Period	2	1 <sup>st</sup> Semester
Alison Macke	BHS Mindfulness Club	1	1 <sup>st</sup> Semester
Brittany Wilson	BHS Mindfulness Club	1	1 <sup>st</sup> Semester
Heather Carollo	Knollwood Enrichment Club	3.5	All Year
Michelle Lewis	Knollwood Kindness Club	2.5	All Year
Linda Wozniak	Knollwood Kindness Club	2.5	All Year
Janine Defevere-Waters	Knollwood Recess Club	2.5	All Year



# RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

<b>Kelly Zana</b>	Knollwood Recess Club	2.5	All Year
<b>Amy Baughman</b>	BIS Game Club	2	1 <sup>st</sup>

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

## **CLASSIFIED**

**19-195**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all payroll requirements.

- Amy Forkins**, SSP Monitor- Forestlawn, Step 1, \$ 12.45/hr., 1.5 hrs./day, effective September 24, 2019.
- Alison Harmon**, SSP Monitor -Knollwood, Step 1, \$ 12.45/hr., 1.5 hrs./day, effective September 24, 2019.
- Rebecca Hastings**, SSP Monitor (breakfast) -BMS, Step 2, \$ 13.04/hr., .5 hrs./day, effective September 24, 2019.
- Barb Krogg**, SSP Monitor- Knollwood, Step 1, \$ 12.45/hr., 1.5 hrs./day, effective September 24, 2019.
- Sherri Wolfe**, Bus Driver, Step 2, \$ 17.47/hr., 4 hrs./day, effective October 1, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

## **SUPPLEMENTAL**

**19-196**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- Bill Mathews**, BHS Assistant Football Coach, Class II, Step 0.
- Adam Sampson**, BHS Drama Club Advisor, Class V, Step 2.
- Andrew Smith**, BHS Head Wrestling Coach, Class I, Step 0.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

**C. OTHER**

- 19-197** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the **BMS ACADEMIC CLUB PHILADELPHIA/GETTYSBURG FIELD TRIP**, April 29-May 1, 2020 as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

- 19-198** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **OMBUDSMAN PROGRAM ALTERNATIVE EDUCATION SERVICES AGREEMENT-THIRD AMENDMENT** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

- 19-199** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education **RECOGNIZE AND ACCEPT A DONATION FROM NORTH COAST DESIGN** in the amount of \$ 5000 for the BHS Cheerleading Program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**10. STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

**11. ADJOURNMENT**

- 19-200** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:20 PM**



RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
September 23, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

  
\_\_\_\_\_  
Michael A. Pissini, Treasurer  
\_\_\_\_\_  
Mrs. Sheila Lopez, President

The next meeting will be on October 28, 2019 at 5:30 PM at Forestlawn Elementary School.